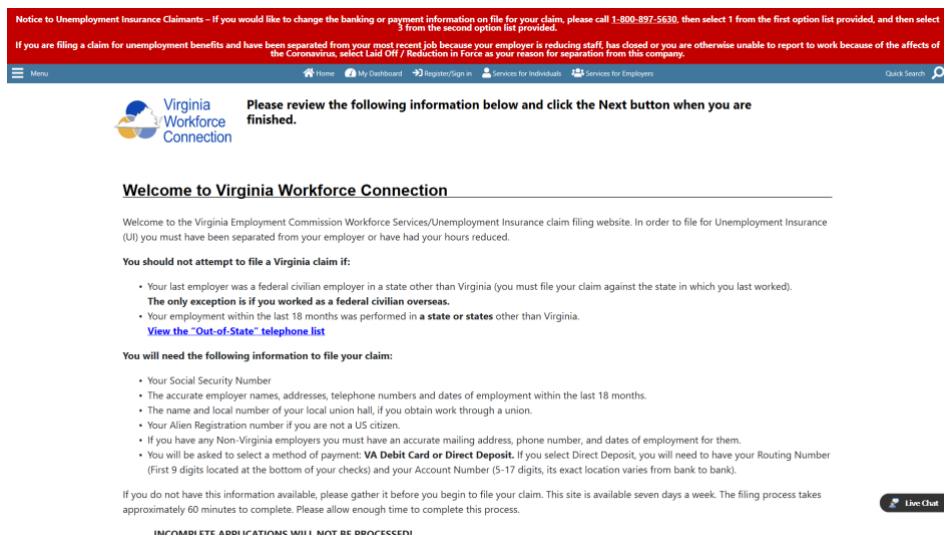
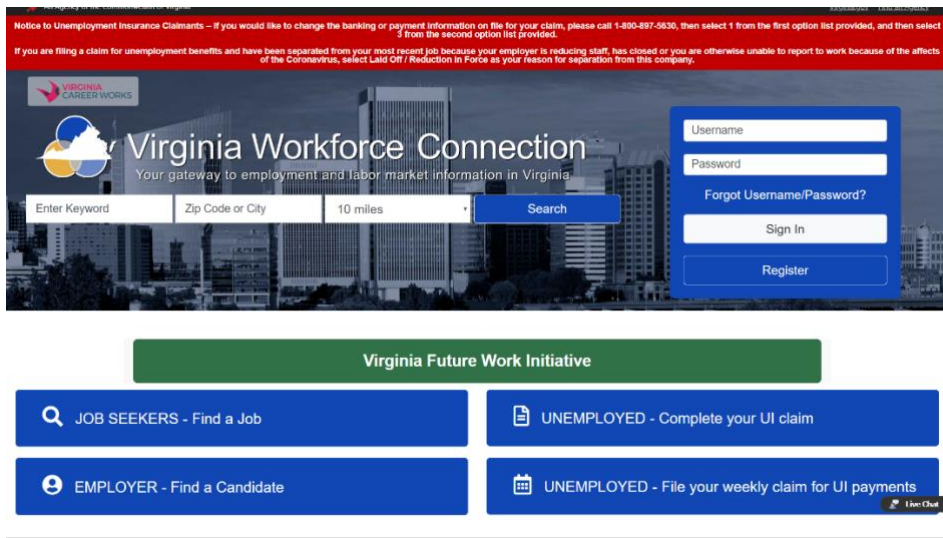


How to Apply for Emergency Unemployment:

***** Beginning with claims effective March 15, 2020, Governor Northam has directed that the one week waiting period and the requirement to conduct a weekly job search both be suspended for those receiving unemployment insurance benefits. *****

1. Go to <https://www.vawc.virginia.gov/vosnet/Default.aspx>
2. Scroll down to the row labeled **UNEMPLOYED- Complete your UI claim** and click it



Welcome to Virginia Workforce Connection

Welcome to the Virginia Employment Commission Workforce Services/Unemployment Insurance claim filing website. In order to file for Unemployment Insurance (UI) you must have been separated from your employer or have had your hours reduced.

You should not attempt to file a Virginia claim if:

- Your last employer was a federal civilian employer in a state other than Virginia (you must file your claim against the state in which you last worked).
- The only exception is if you worked as a federal civilian overseas.
- Your employment within the last 18 months was performed in a state or states other than Virginia.

[View the "Out-of-State" telephone list](#)

You will need the following information to file your claim:

- Your Social Security Number
- The accurate employer names, addresses, telephone numbers and dates of employment within the last 18 months.
- The name and local number of your local union hall, if you obtain work through a union.
- Your Alien Registration number if you are not a US citizen.
- If you have any Non-Virginia employers you must have an accurate mailing address, phone number, and dates of employment for them.
- You will be asked to select a method of payment: **VA Debit Card or Direct Deposit**. If you select Direct Deposit, you will need to have your Routing Number (First 9 digits located at the bottom of your checks) and your Account Number (5-17 digits, its exact location varies from bank to bank).

If you do not have this information available, please gather it before you begin to file your claim. This site is available seven days a week. The filing process takes approximately 60 minutes to complete. Please allow enough time to complete this process.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED!

(Read all the information on this page^, you will need to know or have certain information in order to fill out the claim)

3. Click the next button at the bottom of the page.
4. You will then be prompted to fill out your social security number.

The screenshot shows the Virginia Workforce Connection website interface. At the top, there is a red banner with a notice to unemployment insurance claimants. Below the banner, the website header includes navigation links like Home, My Dashboard, Register/Sign in, and Services for Individuals/Employers. The main content area features the Virginia Workforce Connection logo and a heading: "We need to verify whether you are in the system or not - Please enter your social security number and click Next to continue." Below this, a progress bar titled "Unemployment Insurance Claim Filing Process" shows five steps: Eligibility, Registration, Work History, Certification, and Complete. The "Eligibility" step is currently active. Below the progress bar, there are two input fields for the Social Security Number (SSN) and a "Re-enter Social Security Number" field. There are also "Back" and "Next" buttons. At the bottom of the page, there is a footer with various links and a "Live Chat" button.

5. After putting your social security number in, it will ask you loads of questions using 5 different sections, including personal information, employment information, eligibility information, unemployment instructions, and preferred method of payment.
6. In the work history section, when asked, it is **IMPORTANT** to put your reason for separation from your job, if you were laid off or your hours were reduced due to COVID-19 to select [**Laid Off/Reduction in Force**].
7. After filling in all your information, file your claim.